

Jefferson County Library District  
RULES OF CONDUCT

*Passed by the Jefferson County Library District Board of Directors on April 2, 2002.*

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Library users shall obey the laws and ordinances of the United States, the State of Oregon, and the City of Madras. Malicious destruction or vandalism of library property and/or grounds shall be prosecuted. Persons not engaged in normal library activities may be asked to leave the building. Loitering shall not be allowed. The following are guidelines for library use.

Library users shall:

1. Respect the Rights of Others by
  - a. Refraining from
    - i. Willfully disturbing other library users i.e. creating any unreasonable noise, including loud talking,, singing, running, boisterous activity and the playing of audio equipment of any type, which disturbs other patrons or staff.
    - ii. Physical and verbal abuse, obscene conduct, displaying obscene materials and solicitations for illegal activities.
    - iii. Presenting offensive and pervasive odor or odors, which constitute a nuisance to the other patrons or staff.
    - iv. Soliciting or begging for money or other physical items or selling any items.
    - v. Personally monopolizing library space, seating, tables or equipment to the exclusion of other patrons or staff.
    - vi. Obstructing the aisles and walkways or monopolizing any library space with large packages or personal effects.
    - vii. Engaging in any act, which clearly disrupts or prevents the normal and intended use of the public library by any other patrons or staff.
  - b. Respecting quiet areas posted in the library.
  - c. Supervising children under six who are in their care and who do not assume responsibility for the Rules of Conduct.
  - d. Cooperating with library staff who interpret and apply the rules.
  - e. Using cell phones only in lobby of building
2. Respect Library Materials by
  - a. Keeping materials clean, dry and free of damage i.e. cutting, tearing, defacing, breaking or injuring any Library book, materials or property.
  - b. Using audio-visual materials only on equipment in good operating condition.
  - c. Returning all borrowed materials or renewing them by the due date.
  - d. Paying fines and fees for late and damaged materials.
3. Respect Library Facilities, Furnishings and Grounds by
  - a. Helping to keep public areas clean and orderly, putting magazines and newspapers back where they belong.
  - b. Using furnishings and equipment according to the intended design of each.
  - c. Observing the "No Smoking, Eating and Drinking" rules in all public areas. Food and beverages may be permitted in the meeting rooms.
  - d. Keeping pets outside the building in appropriate areas.

- e. Parking bicycles in the bicycle racks not in the lobby or by front doors
- f. Wearing shirts and shoes inside the building.
- g. Refraining from using skate boards, skating equipment, personal vehicles or similar items on library grounds.
- h. Respecting five-minute limit on public phone.
- i. Refraining from defacing, marking, or damaging library facilities, furnishings or grounds.

PERSONS WHO COMMIT PROHIBITED ACTS MAY BE EXCLUDED FROM THE LIBRARY OR SUBJECT TO ARREST AND PROSECUTION.