



241 SE 7th
Street
Madras, OR
97741

JEFFERSON COUNTY LIBRARY DISTRICT REGULAR MEETING SUMMARY

September 12, 2017

Board members present: Guy Chittenden, Karen Esvelt, Stephen Hillis, Susan Stovall, and Bill Vollmer,
Library Director: DeRese Hall
Secretary: Suzanne Britton

1. Call to Order

The meeting was called to order at 4:00 p.m. by Board Chair Stephen Hillis.

2. Agenda

It was moved by Susan Stovall and seconded by Bill Vollmer to approve the agenda with flexibility. The motion passed unanimously.

3. Public Comment

None

4. Accept Minute Summary

Vollmer moved and Karen Esvelt seconded to accept the regular Board meeting minutes of August 8, 2017 as presented. Also Stovall moved and Guy Chittenden seconded to accept the special meeting summary of August 15, 2017. Both motions passed unanimously.

5. Financial Review

It was moved by Stovall and seconded by Vollmer to accept the financial review as presented. Motion passed unanimously.

6. Executive Session

None

UNFINISHED BUSINESS

7. Unpaid Leave of Absence policy

Stovall moved to accept the second reading of the Unpaid Leave of Absence policy and Chittenden seconded. Motion passed unanimously.

8. New facility update

Questions were submitted by the board to a representative of the Bean Foundation. They should have a response back to the board by the end of September.

NEW BUSINESS

9. Juniper Branch of Family Finders

There was a short discussion as to the future of the Juniper Branch of Family Finders.

10. Linkage

Accountability of Library Director

The board agreed that the library is in compliance with Governance page 23.

Global Board-Library Director Linkage

After discussion, the board was deemed to be in compliance with page 25.

Discussion items from both linkage policies included:

Did either of the policies mean that the achievements of the library were totally up to the library director OR was it saying that the reporting of the achievements was up to the director? In this instance, it was feared that if it were only up to one person, opportunities might be lost (an opinion was offered that it was more of a report from the director to the board stating the organizational accomplishments at which time the board could carry on with an appropriate conversation).

What effect (if any) does brainstorming have at board meetings? There are many times when suggestions are made through board discussions. These suggestions are not considered to be board directives until and/or unless it is a consensus of the group. At that time it would be stated that a follow up by the director is in order. The director may however take any of the other suggestions and work with them, as applicable, during day to day library operations. Chittenden again expressed his concern in regards to possible lost opportunities if suggestions weren't acted upon. The board chair will attempt to make any directives more evident by polling the board after discussions. Stovall suggested that these issues might be better addressed by changing or elaborating on the results. The time for that would be during the annual vision review.

11. Policy Overview

Board Bylaws

Esvelt moved and Vollmer seconded to approve the bylaws as reviewed. The motion passed unanimously.

12. DIRECTOR & YOUTH REPORTS/STATS

Rental Maintenance

The yard maintenance of the rentals will be left up to the renters. Willow Canyon Properties will be contacted as soon as issues are noticed so that contact can be made. Weed issues will be addressed first thing in the spring.

Community Read

The community read committee needs a full time library board liaison. Esvelt will attempt to be that liaison. Local book clubs and the high school's Key Club were suggested as places to recruit for new members.

Work experience program

Davida from the Chamber of Commerce will be contacted about the work experience program.

13. Library Closures

Monday, October 9 the library will be closed for maintenance and a staff meeting.

14. Upcoming Dates

The next regular board meeting will be on October 10, 2017.

15. Adjournment

It was moved and seconded (Stovall/Esvelt) to adjourn the meeting at 5:09 p.m. The motion passed unanimously.

Respectfully submitted, Suzanne Britton