



241 SE 7th
Street
Madras, OR
97741

JEFFERSON COUNTY LIBRARY DISTRICT REGULAR MEETING SUMMARY

July 11, 2017

Board members present: Guy Chittenden, Stephen Hillis, Karen Esvelt, and Bill Vollmer

Absent: Susan Stovall

Library Director: DeRese Hall

Secretary: Suzanne Britton

1. Call to Order

The meeting was called to order at 4:04 p.m. by Board Chair Stephen Hillis.

2. Agenda

It was moved by Bill Vollmer and seconded by Guy Chittenden to approve the agenda with flexibility. The motion passed unanimously.

3. Public Comment

There was no public comment.

4. Accept Minute Summary

It was moved by Vollmer and seconded by Chittenden to accept the minute summary of the Budget hearing of June 8, 2017. Vollmer also moved and Chittenden seconded to approve the minute summary of the regular Board meeting of May 9, 2017. Both motions passed unanimously.

5. Financial Review

Based on consensus, the board accepted the financial review as presented.

UNFINISHED BUSINESS

6. Annex Issues

Two more letters were received in regards to the yoga issue at the annex (for more information see June's minutes/summary). Board response letters were sent to these individuals as well. As no one was in attendance at the meeting to speak on the issue, the Board considered the matter to be resolved.

7. End of Year Financial Review

The end of year financial review was discussed earlier in the meeting along with the regular financial review.

NEW BUSINESS

8. Board Calendar of Events

Based on consensus, the board accepted the changes to the annual calendar. Changes approved were the updating of Board members and dates of service.

9. Conflict of Interest Forms

All board members present read and completed the Conflict of Interest forms.

10. Change of Library Hours

Changing the library hours from 10 to 8 Monday thru Thursday, to 9 to 7 was discussed by the Board. Chittenden asked if the hours would make a difference if the library were involved with the MHS/Chamber mentor program. He was unsure of the contact information, but would bring Hall the article he had at home. Vollmer gave Hall the number to Davida at the Chamber of Commerce to inquire about the program. Hillis suggested checking any requirements and/or salary compensation.

11. Library Schedule During Eclipse

It was discussed whether or not to be open on Monday, August 21st, the day of the eclipse. It was decided that the library will close on that day. Any further decisions about closing on the Saturday before and/or the Tuesday after, will be made later in August. If there is no meeting held in August, a doodle poll will be sent. This was a consensus by the group.

12. Executive Session

At 4:27 p.m. the Board went into executive session and came back out of that session at 5:30. The Board met with representatives of the Bean Foundation however no action will be taken at this time. The Board also discussed personnel issues. Potential policy changes will be considered at the next Board meeting.

13. Flood Plain Report

Vollmer discussed the information he obtained at the city's meeting in regard to the flood plain. Handouts were shared and will be included in this summary. Preliminary reports on possible flood plain revisions will not be available from the city until mid-2019.

14. Board Governance

Governing style - page 11
Moved to August meeting

15. Executive Limitations

Financial Condition & Activities - page 18
Financial Planning & Budgeting - page 19
Moved to August meeting

16. Upcoming Dates

The next Board meeting will be Tuesday, August 8, 2017 at 4:00 p.m. A doodle poll for a special meeting on new facilities will be emailed.

17. Director & Youth Services Reports / Stats

No changes or additions

18. Library Closures

None

19. Adjournment

It was moved and seconded (Vollmer/Karen Esvelt) to adjourn the meeting at 5:44 p.m. The motion passed unanimously.

Respectfully submitted, Suzanne Britton