



241 SE 7th
Street
Madras, OR
97741

JEFFERSON COUNTY LIBRARY DISTRICT REGULAR MEETING SUMMARY

May 9, 2017

Board members present: Guy Chittenden, Stephen Hillis, Susan Stovall, and Bill Vollmer

Absent: Kandra Sosa

Library Director: DeRese Hall

Secretary: Suzanne Britton

1. Call to Order

The meeting was called to order at 4:03 p.m. by Board Chair Guy Chittenden. There was no public comment.

2. Agenda

It was moved by Bill Vollmer and seconded by Stephen Hillis to approve the agenda with flexibility. The motion passed unanimously.

3. Accept Minute Summary

It was moved by Hillis and seconded by Susan Stovall to accept the minute summary of the regular Board meeting of April 11, 2017, with corrections. Motion passed unanimously.

Items discussed from the April meeting are as follows:

- a. The miscellaneous income line includes parking reimbursement, Dept. of Justice restitution, and refunds for discontinued magazines.
- b. Spelling in agenda item #2 from FIMA to FEMA.

4. Financial Review

It was moved by Vollmer and seconded by Stovall to accept the financial review as presented. Motion passed unanimously.

Stovall went through the budget line by line and pointed out budget savings for the current fiscal year.

5. Executive Session

It was moved and seconded (Stovall/Vollmer) to move into executive session under ORS 192.660 (1)(a) employment /192.600 (1)(i) performance evaluation and 192.660 (2)(j) performance evaluation - at 4:10 p.m. Motion passed unanimously.

At 5:12 p.m. the Board came out of executive session. The Director's contract, for 2016-17 was discussed and no further action was needed.

NEW BUSINESS

6. Executive Limitations

Treatment of Staff on pg. 22 - by consensus the board agreed that they were in full compliance.

7. Director's Report/Youth Services Report/Stats

Hillis reported that the film committee fundraiser lost \$25. Chittenden asked why there is no line item for the High Desert Museum program. Hall explained that the museum receives a grant to do outreach and that the library is just the host that supplies a space for that program. We will be receiving 3200 more eclipse glasses that will be provided by the Space Sciences Laboratory at UC Berkley. Hillis suggested that we give away a pair of glasses to anyone with a library card 2 weeks prior to eclipse. There was a discussion among the Board about whether we should be open on the day of the eclipse. This will be discussed further in mid-July and a decision will be made at that time.

8. Upcoming Dates

Tuesday, June 13, is scheduled to be the date for the budget hearing and the next Board meeting. Stovall is not available that day so Hall will send out a Doodle Poll to find what date works for all Board members.

9. Agenda/Budget Additions

Another survey is being considered. The Board was asked if there was any questions they might like to ask. Hall asked for them to get back with her with any suggestions.

10. Adjournment

It was moved and seconded (Stovall/Vollmer) to adjourn the meeting at 5:27 p.m. The motion passed unanimously.

Respectfully submitted, Suzanne Britton