



241 SE 7th
Street
Madras, OR
97741

**JEFFERSON COUNTY LIBRARY DISTRICT
BUDGET COMMITTEE MEETING SUMMARY
May 9, 2017**

Budget committee members present: Chuck Alexander, Guy Chittenden, Teri Drew, Karen Esvelt, Stephen Hillis, Ruth Ann Hopps, Mike McHaney, Susan Stovall, and Bill Vollmer
Absent: Kandra Sosa
Library Director: DeRese Hall
Secretary: Suzanne Britton

1. Call to Order

The meeting was called to order at 6:39 by Budget chair Chuck Alexander. There was no public comment.

2. Agenda – Stephen Hillis moved to accept the agenda with flexibility. Guy Chittenden seconded and the motion passed unanimously.

3. Old Business

The question from the last meeting on how the rentals are doing was answered as follows:

Total expense including purchase: \$440,759

Total paid to date: \$287,939

Property taxes are paid on the property.

Other items discussed were:

Personnel 6009.0 - insurance increase of 12%

Line items 8402 thru 8406 – this section was increased by an additional 10%

The FlexLease loan pay-off was adjusted from \$100,000 to \$70,000

The accountant, Mick Knobel, recommended that the General Fund loss be no more than \$30,000 (we are at \$22,980)

\$30,000 should be able to be transferred into the Building and Improvement Fund as done in the past

Should there be a budget increase for the possibility of replacing the library van

Library now pays all van expenses/Ready 2 Read grant is used to pay for programs

Should money be moved to cover maintenance rather than the purchase of a new van

At this point in the meeting, Mike McHaney made a motion to move \$5000 to 8602. Before this motion had a second, discussion ensued. It was the consensus of the committee to move \$3000 from 9010, putting \$500 of it into 8605 and the remaining \$2500 into 8553.

Remaining open on Fridays

The upcoming minimum wage increase in regards to non-minimum wage employees

Zinno (an online magazine database) is a flat \$1500 fee, regardless of use. Usage went from 53 last year to 80 this year
\$10,000 budgeted each year for new computers

Stovall pointed out budget savings for the current fiscal year

4. New Business

McHaney asked if the Board had ever considered changing its hours of operation from 10am-8pm, Monday thru Thursday, to 9am-7pm. The board will take this suggestion under advisement.

Teri Drew approved the proposed budget. Her only concern was that the Board be able to add in Vision Review items if they so desired.

McHaney moved to approve the budget with changes. Vollmer seconded the motion. The motion passed unanimously.

5. Adjournment

It was moved by Hillis and seconded by Vollmer that the meeting be adjourned at 7:17 p.m. The motion passed unanimously.

Respectfully submitted, Suzanne Britton