



241 SE 7th
Street
Madras, OR
97741

JEFFERSON COUNTY LIBRARY DISTRICT REGULAR MEETING SUMMARY

June 14, 2016

Board members present: Guy Chittenden, Janet Henderson, and Bill Vollmer

Library Director: DeRese Hall

1. Call to Order

The meeting was called to order at 4:00 p.m. by Board Chair Guy Chittenden. There was no public comment.

2. Agenda

Bill Vollmer moved to approve the agenda with flexibility. Janet Henderson seconded and the motion passed unanimously.

3. Accept Minute Summary

It was moved by Vollmer and seconded by Henderson to accept the minute summary of the regular Board meeting of May 10, 2016. Motion passed unanimously.

4. Financial Review

It was moved and seconded (Vollmer/Henderson) to accept the financial review as presented. Motion passed unanimously.

5. Executive Session

There was no executive session.

6. Unfinished Business

100th Birthday Celebration

The grant contract from the JCCC was briefly discussed - all looked well.

The Endowment Foundation will be taking care of the refundable deposit required by the city for the closure of "E" Street.

A Doodle Poll will be going out soon to set the next date for the joint 100th birthday meeting.

It was asked whether a food vendor had been chosen by the BAH committee. Also asked was if Gino's had responded and whether or not Black Bear had been asked for a bid.

Board Evaluation as per Governing Style

It was moved and seconded (Vollmer/Henderson) to accept the revised document as the 2nd reading and add it to the Policy and Procedures notebooks. Motion passed unanimously.

Updated documents were handed out for the notebooks. A copy for Hillis and Stovall will be placed in their folders.

7. New Business

Enact resolution to adopt the budget

It was moved and seconded (Vollmer/Henderson) to adopt Resolution 16-01 adopting the budget, making appropriations, imposing the tax, and categorizing the tax. Motion passed unanimously.

Motion to allow transfer of funds

It was moved and seconded (Vollmer/Henderson) to authorize the Director and Accountant to transfer end of year funds from the General Fund to the Building and Improvement Fund. Motion passed unanimously.

Election of Board officers

It was the consensus of the group that Hillis and Stovall would be strong leaders in many aspects of a new building project. They would both be assets in getting and keeping the planning process moving. Because of these reasons they were both considered in regards to the nominations for Chair and Vice Chair. It was also discussed however that they did not need to be officers of the Board in order for their expertise to be utilized.

It was moved and seconded (Henderson/Vollmer) to nominate Guy Chittenden as Chair and Bill Vollmer as Vice Chair for fiscal year 2016-17. Motion passed unanimously.

Check signers for new fiscal year

It was moved and seconded (Vollmer/Henderson) to retain the current roster of check signers for 2016-17. Motion passed unanimously.

8. Governance

Global Governance Commitment

The Board was deemed to be in compliance.

9. Executive Limitations

Collection Development

The Board was deemed to be in compliance.

10. Director/Youth Services report

More information was requested from Youth Services on the Rural Organizing Project.

11. Other

It was asked whether or not the Library Community Band would lose members as the teens get involved with school activities and/or the school band. It was suggested that middle schoolers be considered/recruited and to keep looking for adult prospects.

A map of the Library District was emailed to the Board and a paper copy handed out.

12. Adjournment

It was moved and seconded (Henderson/Vollmer) to adjourn the meeting at 4:47. Motion passed unanimously.

Respectfully submitted,
DeRese Hall