



241 SE 7th
Street
Madras, OR
97741

JEFFERSON COUNTY LIBRARY DISTRICT SPECIAL BOARD MEETING MINUTE SUMMARY

February 18, 2016

Board Members Present: Guy Chittenden, Janet Henderson, Stephen Hillis, and Susan Stovall
Absent: Bill Vollmer
Library Director: DeRese Hall

1. Call to Order

The meeting was called to order at 4:00 p.m. by Board Chair Guy Chittenden.

2. Approve Agenda

It was moved by Stephen Hillis and seconded by Janet Henderson to approve the agenda with flexibility. Motion passed unanimously.

3. Public Comment

There was no public comment.

4. Unfinished Business

New Facilities Planning and 100th Birthday Celebration:

It was soon made apparent that the above two items of Unfinished Business were intertwined. Most of the time it was difficult to address one of the issues without the other one being referred to in some way. Susan Stovall was asked to facilitate the meeting by noting issues on a flow chart – Stovall accepted. This summary will include the items addressed by both the flow chart and the discussion.

Timeline for the past, present, and future of the Jefferson County Library District:

2000	Annex purchased for potential library expansion
2006	Building Fund established
2010	First committee planning document and community forum
2010-2011	Potential locations for new library building investigated / building program created
2011	First property purchase made / building program proposed by Turi (deemed too extensive - PAC)
2011- present	Rental income from six units to increase Building Fund
2012	Additional property purchase made
2015-2016	Investigated other libraries / re-examined past building plans for feasibility
2016	Making plans to redesign building program / seeking public input / examining financial feasibility

Dates and ideas for the 100th birthday celebration (Centennial Summer?):

Important Dates:

March 1:	Meeting w/ Foundation Board (?)
March 3:	Meeting w/ Foundation Board (?)
April-----	
May-----	Scheduled meeting for planning
June-----	
July 4:	Centennial Summer Kickoff Celebration
July 13:	The Madras Pioneer “ <i>History of the Library, Part 1</i> ” published
July 20:	The Madras Pioneer “ <i>History of the Library, Part 2</i> ” published
July 21:	Chamber Business After Hours @ the library
July 25:	100 Year Birthday Party Celebration
July 27-30:	Jefferson County Fair – Parade participation

LIBRARY BOARD BRAINSTORMING IDEAS

Centennial Summer Kickoff Celebration (July 4th):

1. Tent at Sahalee Park with library history and information about upcoming activities.
2. Float in parade

The Madras Pioneer: History of the Library:

1. A two-part series of the library's history in July 13 and July 20 edition.
2. Possible article in SAGE magazine.

Chamber of Commerce Business After Hours July 21):

1. Great time to make the business community aware of the 100 year celebration.

100 Year Birthday Party Celebration (July 25):

1. Entertainment – involve all cultures, music, dance, etc
2. Food – carts, bbq, sponsors, volunteers
3. Attendees
4. Event timeline
5. Cake
6. PAST, PRESENT, FUTURE – An area in the annex with a display for each. “PAST” set up by the Foundation, “PRESENT” set up by the library staff and “FUTURE” set up by the Library Board

Jefferson County Fair (July 27-30):

1. Parade float
2. Booth or van at fairgrounds

Other Ideas for discussion:

1. Overall Theme for the 100 year celebration
2. Finalize Timeline of activities and events
3. Attendee invitations (past librarians, other)
4. 100 Year Logo for Library cards, limited edition
5. Photo contest – 100 things
6. Family Film
7. Historical Society participation
8. Various other groups to reach out to (sponsors, donors, invites, etc)
9. Finalize food options for birthday party
10. 100th visitor each week = prize
11. Patrons participate in a vote of Jefferson County's top 100 favorite books
12. Lorene develops activities for children to incorporate the history.

5. New Business

Last minute information came in from Shannan Ahern of the Madras Performing Arts Center (PAC). She is interested in having a documentary film presented at the PAC and was curious as to whether or not the Library would be interested in helping to sponsor it. The Board felt that they hadn't had enough time to give it fair consideration and asked that it be on the agenda at the next meeting. Hall will contact Ahern to ask for more information.

6. Adjournment

It was moved and seconded (Hillis/Stovall) to adjourn the meeting at 6:25 p.m. The motion passed unanimously.

Respectfully submitted,
DeRese Hall