



JEFFERSON COUNTY

LIBRARY

DISTRICT

241 SE 7th Street
Madras, OR 97741

Phone: 541-475-3351

JEFFERSON COUNTY LIBRARY DISTRICT REGULAR MEETING SUMMARY

October 8, 2013

Board Members Present: Guy Chittenden, Stephen Hillis, Susan Stovall, and Bill Vollmer
Library Director: DeRese Hall

1. Call to Order

The meeting was called to order at 4:00 p.m. by Board Chair Susan Stovall. There was no public comment.

2. Agenda

Stephen Hillis moved to approve the agenda with flexibility. Bill Vollmer seconded and the motion passed unanimously.

3. Approval of Minutes

Vollmer moved to accept the summary of the minutes of the regular board meeting that was held on September 10. Guy Chittenden seconded and the motion passed unanimously.

4. Financial Review

It was moved and seconded (Hillis/Vollmer) to accept the financials as presented. The motion passed unanimously.

5. Unfinished Business

Technology Grant Update

Grantwriter Lyn Craig and Hall are compiling information for resubmission of the larger technology grant. This agenda item will stay on the agenda until completion.

Margo Helphand

Craig will be asked about possible grant funding for this consultant's visit - she asks \$1500 plus mileage and lodging.

6. New Business

Financial Reports 101

Mick Knobel was asked to reschedule his visit as Janet Pacheco was unable to attend the meeting – he agreed.

Executive Limitations: Financial Planning and Budgeting / Financial Condition and Activities

The district was deemed to be in compliance.

Board Governance: Chair/Vice Chair Role

The district was deemed to be in compliance.

Linkage Policy: Monitoring Library Director Performance

The district was deemed to be in compliance.

Stovall requested a form to better record activity for Board Governance and also for Monitoring Library Director Performance.

Results Policy

The monitoring of "The library provides current technology for patrons and staff" was accomplished with the board in compliance in that they were currently seeking means to upgrade technology for the benefit of patrons and staff.

7. Results Policy Monitoring Report

This report acceptance was moved to next month's meeting in order for Stovall to review the report and Hall to add additional information.

8. Library Director's Report/Youth Services Report

No changes were noted.

9. Other

Board contact information was shared.

Health care reform was discussed.

Pacheco, Vollmer and Hall are planning to attend SDAO's fall workshop.

Vollmer would be interested in attending SDAO's conference in February 2014.

An amended version of Board Bylaws and Board Governance was handed out to be discussed at November's meeting.

Items considered as inclusions to the updated policy manual: board calendar, board and staff contact sheet, ORSs, map of the district, board roster, committee rosters, and a copy of the Oregon Government Ethics Law.

10. Adjournment

It was moved and seconded (Vollmer/Chittenden) to adjourn the meeting at 5:30 pm. The motion passed unanimously.

Respectfully submitted,
DeRese Hall