

**JEFFERSON COUNTY LIBRARY DISTRICT
REGULAR MEETING SUMMARY**

April 8, 2014

Board Members Present: Guy Chittenden, Janet Fisher Pacheco, Stephen Hillis, Susan Stovall, and Bill Vollmer

Library Director: DeRese Hall

Guest: Todd Dunkelberg, Director of the Deschutes Public Library System

1. Call to Order

The meeting was called to order at 3:55 p.m. by Board Chair, Susan Stovall. There was no public comment.

2. Agenda

Janet Pacheco Fisher moved to approve the agenda with flexibility. Stephen Hillis seconded and the motion passed unanimously.

3. Accept Minute Summary

Hillis moved to accept the summary of the minutes of the regular board meeting that was held on March 11. Pacheco Fisher seconded and the motion passed unanimously.

4. Financials

It was moved and seconded (Hillis/Pacheco Fisher) to accept the financials as presented. The motion passed unanimously.

5. Unfinished Business

Policy manual update: director job description

A revised version of the job description for the director was submitted.

It was moved and seconded (Hillis/Pacheco Fisher) to accept the revision as presented. The motion passed unanimously.

This job description will be included in the new policy manual.

6. New Business

Visit by Todd Dunkelberg, Director, Deschutes Public Library System (DPLS)

As the library now has two new board members, Dunkelberg took time to explain the Integrated Library System (ILS) that exists between the libraries of Jefferson County, Deschutes County, and most recently the Crook County Library. He discussed how DPLS comes up with the figures used to charge our library for their services and also shared some information on electronic databases.

7. Executive Session

According to ORS 192.660(2)(a) the Board moved into executive session at 5:10 pm. At 5:35 the Board came out of executive session.

It was moved and seconded (Hillis/Vollmer) to extend a contract of renewal for one year to Executive Director DeRese Hall. The motion passed unanimously.

8. Executive Limitations

Treatment of Library Users/Financial Planning & Budgeting/Financial Condition & Activities

The district was found to be in compliance but will revisit Condition & Activities at the May meeting.

9. Monitor: Library provides current technology for patrons and staff

The Board was very pleased to be able to say that this item has improved tremendously.

10. Director/Youth Services Reports

No changes were made to the reports.

11. Adjournment

It was moved and seconded (Hillis/Vollmer) to adjourn the meeting at 5:40 pm. The motion passed unanimously.

Respectfully submitted, DeRese Hall