



JEFFERSON COUNTY

**LIBRARY**

DISTRICT

241 SE 7th Street  
Madras, OR 97741

Phone: 541-475-3351

**JEFFERSON COUNTY LIBRARY DISTRICT  
BUDGET COMMITTEE MEETING SUMMARY**  
April 8, 2013

Board members present: Guy Chittenden, Stephen Hillis, Janet Pacheco Fisher, Susan Stovall and Bill Vollmer  
Budget Committee members present: Ruth Ann Hopps, Tom Machala and Mike McHaney  
Library Director: DeRese Hall

**1. Call to Order**

The meeting was called to order at 5:43 p.m. by Board Chair Susan Stovall.

**2. Agenda**

**Stephen Hillis moved to approve the agenda with flexibility. Janet Pacheco Fisher seconded and the motion passed unanimously.**

**3. Budget Chair Election**

**It was moved and seconded (Tom Machala/Ruth Ann Hopps) to elect Mike McHaney as Budget Chair. The motion passed unanimously.**

**4. Old Business**

The budget that was approved last year is working fine. All line items seem to be in order.

**5. New Business**

**2014-2015 Budget**

The budget document will again be gone through line by line. Any questions will be discussed as they come up. The committee appreciated the Budget Message that was provided by the Board – this was something new for this year. Another new item was the job categories for the staff. It has been proposed that only 2 categories be used for the library staff: Clerks and Specialists. These terms would replace Aides and Assistants and the “Specialist” category would include Youth Services and Spanish Services.

Other budget discussions were: 1) revenue increases from Jefferson and Wasco Counties, 2) line 5500 in revenues being a figure that is transferred in from the Building and Improvement fund (line 9400) and essentially income from rentals, 3) additional information that was requested in order to make budget decisions on personnel items, 4) insurance options, 5) information needed from the accountant for final line item clarification and Building and Improvement Fund clarification (especially line 9380), and 6) the possibility of opening on Fridays.

**6. Upcoming Dates**

The next Budget Committee meeting will be on Tuesday, May 13 at 5:30 pm in the Rodriguez Annex.

**7. Adjournment**

**It was moved and seconded (Stovall/Hillis) to adjourn the meeting at 7:45. The motion passed unanimously.**

Respectfully submitted,  
DeRese Hall