



JEFFERSON COUNTY

LIBRARY

DISTRICT

241 SE 7th Street
Madras, OR 97741

Phone: 541-475-3351

JEFFERSON COUNTY LIBRARY DISTRICT BOARD MEETING MINUTES

May 13, 2013

Board Members Present: Anita Goodwin, Susan Stovall, Katrina Terry and Bill Vollmer

Library Director: DeRese Hall

1. Call to Order

The meeting was called to order at 2:04 p.m. by Board Chair Susan Stovall.

2. Public Comment

There was no public comment.

3. Minutes

It was moved and seconded (Anita Goodwin/Katrina Terry) to approve the Regular meeting minutes. The motion passed unanimously.

4. Financials

It was moved and seconded (Terry/Bill Vollmer) to accept the financial report. The motion passed unanimously.

5. Agenda

Terry moved to approve the agenda with flexibility. Vollmer seconded and the motion passed unanimously.

At 2:31 the Board moved into Executive Session – at 3:25 the regular Board meeting was resumed.

It was moved and seconded (Vollmer/Terry) to move \$1500 from the Patron Database line item of the budget and \$500 from the Aide line item and increase line item 6009 Employee Benefits – Other by \$2000. The motion passed unanimously.

6. Unfinished Business:

Technology Grant Update

Lyn Craig is searching for potential grantors and will give us an update before the next meeting.

2013-2014 Budget

At this time there are no other changes to be made to the budget. Everyone was reminded that the Budget Hearing would be held at 1:30 on June 10 before the next regular Board meeting.

It was moved and seconded (Vollmer/Terry) to present the amended budget to the Budget Committee. The motion passed unanimously.

7. New Business:

Director Evaluation Committee

Vollmer and Stovall will meet before the next regular Board meeting to go over the Director's evaluation. They requested that an Executive Session be put on the agenda in June for any discussion that may be necessary.

8. Executive Limitations

The Board was found to be in compliance in regards to "Treatment of staff".

9. Result Policy Monitoring

The result policy “The collection is current, reliable and relevant” was monitored. It was noted that in collection areas that do not have excessive space (that happens to be the majority of our Library), weeding is an on-going and necessary activity that would constantly lead to an improved collection.

10. Library Director’s Report

The Director’s report was amended. Hall attended the ebook class that was held on Saturday, April 6 and reported that it was a big success.

11. Library Closures

The Library will be closed on Monday, May 27 which is Memorial Day.

12. Upcoming Dates

Tuesday, May 14 there will be a visit by Oregon’s Poet Laureate, Paulann Petersen. The event will be held at 6:00 in the annex.

The Volunteer Appreciation event will be in the annex on Tuesday, June 4 at 5:30.

13. Other

The Director was asked to send an official request to the Historical Society inviting a representative to attend an upcoming Board meeting. At that meeting, plans will be shared on the disposition of the 7th Street houses. It was suggested that the invitation go out in July.

14. Adjournment

It was moved and seconded (Terry/Vollmer) to adjourn the meeting at 4:16. The motion passed unanimously.

Respectfully submitted,
DeRese Hall