



241 SE 7th  
Street  
Madras, OR  
97741

**JEFFERSON COUNTY LIBRARY DISTRICT  
SPECIAL BOARD MEETING MINUTES  
March 19, 2012**

Board Members present: Anita Goodwin, Stephen Hillis, Susan Stovall, Katrina Terry, Bill Vollmer  
Library Director: DeRese Hall

**Executive Session**

The meeting began in Executive Session and was called to order at 2:00 by Anita Goodwin, Library Board Chair. Personnel issues were discussed. The meeting was adjourned at 2:20.

**1. Call to Order**

The Special Meeting was called to order at 2:21 p.m. by Goodwin.

**2. Agenda**

**It was moved by Stephen Hillis and seconded by Susan Stovall that the agenda be approved with flexibility. The motion passed unanimously.**

**3. Public Comment**

There was no public comment.

**4. Unfinished Business:**

**Vacant rental property**

The Board discussed many options to entice renters to the vacant house on 7<sup>th</sup> Street. Among the options were free water & sewer, lowering the monthly rent or possibly offering a free month's rent with a lease.

**It was moved by Stovall and seconded by Hillis to offer the first month of rent free with a 6 month lease. The new renter would also have 2 months to pay for the last month's rent. If the renter were to renew for another 6 months, they would receive a free month again. The motion passed unanimously.**

**Library Band**

Stovall expressed her concerns on liability for the District in regards to transporting young people after band practice. It was decided that a transportation policy was needed in the future and will be put on the agenda for the next regular meeting. In the meantime, the band members will need to have permission slips filled out in order to attend band and Hall will contact the Library's attorney for any other guidance.

**Budget**

Budget discussion continued. Hall was directed to adjust the Personnel Budget Chart one more time so it would be ready to go to the Budget Committee. The Board will present the Committee with the complete chart and recommend the implementation of the last column on said chart. Additional line items discussed included Ready to Read grant wages vs. Library paid wages, Integrated Library System operating costs and courier service.

**5. New Business:**

There will need to be another Special Meeting scheduled to complete the budget. Time and date will be decided later.

**Adjournment**

Goodwin adjourned the meeting at 4:45 p.m.

Respectfully submitted,  
DeRese Hall