



JEFFERSON COUNTY  
**LIBRARY**  
DISTRICT

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**JEFFERSON COUNTY LIBRARY DISTRICT  
SPECIAL BOARD MEETING MINUTES**  
February 27, 2012

Board Members Present: Anita Goodwin, Stephen Hillis, Susan Stovall, Katrina Terry, Bill Vollmer  
Library Director: DeRese Hall

**1. Call to Order**

The meeting was called to order at 2:10 p.m. by Anita Goodwin, Library Board Chair.

**2. Agenda**

**It was moved by Susan Stovall and seconded by Katrina Terry that the agenda be approved with the addition of 2 unfinished business items – Library Band and Foundation follow-up. The motion passed unanimously.**

**3. Unfinished Business:**

**Trulove Property Purchase**

Hall was directed to contact Willow Canyon Properties to ask how to proceed in changing the property management companies from the one used by Mr. Trulove. The Board would like all deposits and inspections to transfer smoothly.

**It was moved by Stephen Hillis and seconded by Bill Vollmer to accept the proposal from Mr. Trulove's email dated February 22, 2012 that enables us to, in Mr. Trulove's words "draw up a contract for \$42,500 for the official transaction and credit us [the Trulove's] with a \$7,500 donation based on your [the Library Board's] original \$50,000 offer". The motion passed unanimously.**

**SDAO**

The resolution from SDAO approving the financing agreement was discussed. Hall was able to clarify some issues by speaking with David Ulbricht at SDAO. He verified that the Library could pay off this property loan without penalty after the 9<sup>th</sup> payment, our going interest rate to start with would be below 4% (not to ever exceed the maximum average interest rate of 7%) and that the 1<sup>st</sup> payment would be made in the 2012-2013 fiscal year.

**It was moved by Hillis and seconded by Terry to enact Resolution No. 12-01 to approve the financing agreement whereby the district finances certain real or personal property. The motion was passed unanimously.**

**Library Band**

Lorene Forman was asked to do more calculations on her document projecting time and scenarios for continuing the Library Band. The board would like projections with actual dollar figures. These will be presented at the next regular board meeting.

**JCL Endowment Foundation Board Meeting Follow-up**

An update was given to Terry as she was absent from the meeting with the Endowment Board. Overall the Board was optimistic about the outcome of the meeting. At this time the current footprint of the library is being enlarged and thoughts turn to a time when our district will need a new library facility. The Library Board respectfully invited the Endowment Foundation to be an important part of that future and not wait any longer for a reason to fundraise or promote the library. The hope is that by starting now we can accomplish our goals for the future. Goodwin will draft a thank you letter to be sent.

## **5. Budget**

Work on the budget has begun. From this meeting Hall was given the following items to follow-up on with the accountant: what will the beginning fund balance for the new fiscal year be and what else can you tell us about that fund, what is the interest rate on our money that the county has invested, would you give us more information on the fund that our money goes into at the end of the year. The Board will continue working on the budget during the next regular meeting.

## **4. New Business:**

### **Quick Response Codes**

Vollmer shared his experience with QR codes. They are those square emblems that you can scan with your iphone-type device and receive information. Vollmer is interested in implementing them on some of our library materials, posters, etc. and has volunteered to work with staff member Dion Hryciw to see what they can come up with.

## **Adjournment**

Goodwin adjourned the meeting at 5:30 p.m.

Respectfully submitted,  
DeRese Hall