

**District Board Meeting**  
**April 27, 2010**  
**3:00 PM**



**Minutes**

Board members in attendance: Steve Hillis, Susan Stovall, & Anita Goodwin.

Staff attendance: Sally Beesley,

Public in attendance: none

<b>Agenda Item</b>	<b>Discussion/Notes/Directors Report</b>	<b>Responsibility/Action</b>
1. Call to order	3:02	Stovall
2. Public Comment	No comments.	
3. Discussion of personnel budget for 2010/2011	<p>Personnel Budget recommendation by Director was presented to board. This recommendation included:</p> <ul style="list-style-type: none"> <li>• 3% raise for Director</li> <li>• Move all staff except Goodman and Hall from current step on current salary schedule to one step lower on new salary schedule.</li> <li>• Move Goodman to next step up</li> <li>• Place Hall at step 3 on Circulation Supervisor.</li> </ul> <p>It was verified that all of this fits within the budget.</p>	Beesley to go over budget with Knobel and verify numbers and discuss adding new line items. Final version will be sent to board members in the May board packet.
4. Review of new Circulation Supervisor job description	<p>The new job description for a Circulation Supervisor (working title) was reviewed with the board. Recommendations are:</p> <ul style="list-style-type: none"> <li>• Add reports to Director under Essential Job Functions</li> <li>• Add line that clarifies what access person has to personnel files.</li> <li>• Add that person should be bonded because money handling is involved.</li> </ul>	Beesley will make revisions to job description and send to board with the May board packet.
5. Weigand resignation	It was noted that Weigand has turned in her resignation to the board.	Beesley will contact Weigand to clarify when resignation becomes effective.
<b>Agenda building</b>	Bid Requirements	
	Emergency Plan	
	Meeting Room Policies	
	Budget	
	Monitoring report	
	New board members appointments	
Adjournment	3:55 PM	Stovall

*Respectfully submitted,*  
*Sally Beesley*  
*April 27, 2010*