



**Board Meeting  
July 10, 2007  
Rodriguez Annex**

**ATTENDEES**

Present were Board Members Cathy Luther, Leslie Weigand, Susan Stovall, and Stephen Hillis, and Sally Beesley, Director. Marie Glenn was excused.

**CALL TO ORDER**

Stovall called the meeting to order at 4:35 PM.

**MINUTES AND AGENDA**

The minutes from the June 12 regular board meeting and June 20 board meeting to adopt the budget were accepted. (Weigand/Hillis).

**EXECUTIVE LIMITATIONS**

**Board Priorities Review.** It was noted that the director's report and board priorities follow the same format and information. Therefore, they will be combined in future meetings/documents.

**Priority 1 – Building Plan** It was generally agreed that a Needs Assessment Committee be started soon. Beesley will begin preliminary steps for this and come up with a list of suggested members by the October board retreat. Hillis suggested that Beesley contact the school superintendent to discuss the feasibility of using West Side Elementary as possible library site.

**Priority 2 – Website** It was generally agreed that getting the website updated is an immediate top priority. The goal is to have this done by the next board meeting.

**Priority 3 – Art Displays** Plans are moving forward to have Adventure Gallery create displays for library cabinet.

**Priority 4 – Connection with schools** It was suggested that a  $\frac{1}{2}$  sheet flyer be given to guide room teachers to hand out to students in the fall that tells about new online catalog capabilities & how to use it.

**Priority 5 Promotion of library and Priority 6 outreach to seniors** Not discussed.

**Retreat.** It was decided that the board retreat would take place in early October. The main purpose will be to work on priority #1. Weigand will be on the Needs Assessment Committee. Weigand and Beesley will meet before the retreat to begin preparations.

**Budget** It was reported to the board that all documentation has been turned into Jefferson and Wasco Counties. Hillis requested information on 2006-2007 surplus. Beesley will get that information and email it to board members.

## **GOVERNANCE**

**Election of Board Officers** Weigand nominated Hillis for board chair. Luther seconded. Weigand nominated Luther for vice-chair. Hillis seconded. Both motions carried.

**Yearly Calendar Revision** Stovall explained that it would be best to have election of officers in July instead of August incase Chair or Vice Chair were not returning after elections. It was also decided not to have Board retreat assigned to a particular month, but to schedule them as needed. The October retreat will be added to this year's calendar.

Motion to accept calendar as amended carried (Luther/Hillis)

## **BOARD-LIBRARY DIRECTOR LINKAGE**

**Director's Report.** New barcodes are being put on patron cards that work with the new system more efficiently. Million Page Challenge is going on & doing fine. There was discussion on the circulation station for Warm Springs which may end up at the Museum instead of the library. Eagle Tech might also be a possible contact to help people reserve books and use the online catalog. Eagle Tech has an internet café and is across the street from the museum. Beesley will check with DPLS to see how their circulation station worked at Terrebonne.

## **RESULTS POLICIES**

A brief report was given on technology. Staff still in a learning curve, a few glitches, but over all things are going well.

**Agenda Building.**

Website update

Warm Springs Circulation Station update

Add CORC, October 16 to agenda as well as retreat

**Self Review** “4” on a scale of 1-5

Stovall adjourned the meeting at 5:43 PM.

*Respectfully submitted:*

*Sally Beesley*

*Library Director*