



**Board Meeting  
February 13, 2007  
Rodriguez Annex**

**ATTENDEES**

Present were Board Members Marie Glenn, Cathy Luther, Susan Stovall, and Sally Beesley, Director.

Visitors: Katie Anderson, Oregon State Library, Jane Ahern, Youth Services Librarian, and Lorene Forman, Storyteller.

**CALL TO ORDER**

Susan Stovall called the meeting to order at 4:30 PM.

**MINUTES AND AGENDA**

The minutes from the January 9 regular board meeting and work session were accepted.

**SPECIAL AWARD PRESENTATION**

- Katie Anderson presented an Outstanding Ready to Read Grant Project Award to Jane Ahern and Lorene Forman, noting the effective and popular storytelling van. She said this innovative use of grant funds was unique to Jefferson County. Katie also explained that this grant is the only one offered by the state library. Its purpose is to improve early literacy throughout the state of Oregon.

**RESULTS POLICIES**

Technology

- Update on database conversion: OCLC still has records and is converting them in preparation to migrate them to the new system. Training for staff members will commence closer to start up date. Training will include having staff “work” at the Bend library as well as training on site by Innovative (new software company), and Lynne Mildenstein, DPLS, will also be at our library several times to oversee training and be available ongoing.

### Results Policies changes

- Motion to accept Results Policies changes carried.

## **EXECUTIVE LIMITATIONS**

### Monitoring – Compensation and Benefits

- The Compensation and Benefits policy and report were reviewed. Motion to confirm that the district is in compliance with this policy carried.

### Monitoring – Asset Protection Policy

- The Asset Protection policy and report were reviewed. Motion to confirm that the district is in compliance with this policy carried as amended.
- At the last board meeting it was asked if the library had a content inventory for the annex. It was confirmed that no such document could be found. A preliminary inventory was shown to the board. It was suggested that an inventory be maintained for the library as well and contents be video taped.

## **Board–Library Director Linkage**

### Ruth Metz work session review

- Good overview, got us on the same page.
- Examples helpful
- Process similar to what other agencies have gone through (Luther)
- Café in new building would be good idea to consider
- Would have liked more involvement and information for the amount spent on work session.

### Delegation to the Library Director

- The Delegation to the Library Director policy and report were reviewed. Motion to confirm that the district is in compliance with this policy carried as amended.

## **Governance Process Policies**

### Meeting Procedures

- It was decided that minutes do not need to state who 1<sup>st</sup> and 2<sup>nd</sup> motions, just outcome. If vote not unanimous, minutes will state how

each board member voted. Director will verify this with state library and SDAO.

January 25 Director visit to Crooked River Ranch

- Director gave a library presentation at CRR on 1/25 to the senior citizen group. Explanation of new regional library and future possibilities in library services to area.

Executive Session

- Board moved into executive session at 5:49 PM as per ORS 192.660d.
- Board moved out of executive session at 6:25 PM. No action was taken

Stovall adjourned the meeting at 6:27 PM.

*Respectfully submitted:*  
*Sally Beesley*  
*Library Director*