

JEFFERSON COUNTY LIBRARY DISTRICT BOARD OF DIRECTORS MEETING MINUTES

December 13, 2005

PRESENT: Catherine Luther, Leslie Weigand, Susan Stovall, Stephen Hillis (left 5:15), Marie Glenn (arrived 4:55)

STAFF: Sally Beesley

VISITORS: DeRese Hall

Susan Stovall, called the meeting to order at 4:30 P.M.

Welcome

Stovall welcomed DeRese.

Consent

It was moved (Weigand/Hillis) to accept consent portion of the agenda. Motion carried with amendment to the November minutes.

Weigand asked about Fund Balance Form that Mick said he would provide along with explanation. Beesley will check with Mick to get this done. This should concern fund balance and carry over.

Director's Report

Included at end of minutes. It was verified that staff meetings were being held. There was also discussion of what board & director will do when MMT comes for site visit. After money is awarded (if it is awarded) a timeline should be developed. It was also clarified that Jan Bony is the IT person who services the library.

Standing Committees

Film committee – Hillis reported that there was no film committee meeting, and so no report. It was noted that 95 people came to the last film.

Community Read – Included in Director's report

Controversial Materials Committee – Stovall suggested that the policy should state that the committee's recommendation will be given serious consideration, but that the ultimate decision will be made by the board. Beesley will write (re-write) the policy to reflect this as well as clarifying the wording in the standing committees section so it shows that the Controversial Materials Committee is an ad hoc committee, and not a standing committee.

Board Retreat

As last board retreat had to be canceled, the board retreat was rescheduled for Dec. 21 at Stovall's riverhouse from 9-4pm.

Benefits Committee

Beesley will look at all the information gathered on vacation, holiday, and sick leave and develop several recommendations for the board to consider next month.

Landscaping, painting, and carpeting

Beesley presented a ball park budget for project based on bids received so far. There was some discussion on other sources of funding for this project: COIC, Urban Renewal, Central Oregon, and the state library. Ted Viramonte was also recommended as a person who might have suggestions on other sources.

Beesley will have grant submitted by next board meeting.

It was also pointed out that it would be good to recognize those who have made donations to the library over the year. Beesley will check with Dion to see if there is a way to compile the list.

Agenda Building

Benefits recommendations (Beesley)
Controversial Materials policy (Beesley)
Fund Balance form & explanation (Beesley)

Meeting was adjourned at 5:22 PM.

*Respectfully submitted,
Sally Beesley
Clerk of the Board*