

JEFFERSON COUNTY LIBRARY DISTRICT BOARD OF DIRECTORS MEETING MINUTES

June 13, 2006

PRESENT: Marie Glenn, Stephen Hillis, Cathy Luther, Susan Stovall, Leslie Weigand.

STAFF: Sally Beesley, Jane Ahern, Lorene Foreman

VISITORS: Mick Knobel

Susan Stovall, called the meeting to order at 4:46 P.M.

Welcome

Stovall welcomed Ahern and Foreman. Foreman gave a presentation to the board on the Ready to Read Grant program. As of January 2007, the Ready to Read Grant will only be for Kindergarten age children or younger. Foreman asked the board to consider having the library fund Story Time for First Graders as well. Her report with details of expenses is included at the end of the minutes. There was some discussion about how many more hours Foreman could work. She said she works about 16 hours now and would be able to double that to accommodate reading to more class rooms if it was decided to do more than first grade.

Consent

It was moved by Weigand, seconded by Glenn to accept the minutes as amended and financials. Motion carried.

Director's Report

Stovall pointed out that overall statistics are down from this time last year. Beesley added to the report that 129 books have been checked out from Net Library. The Million Page Challenge with Crook county was discussed. Rules are: ages 16 & up, library materials only, and deadline is August 20.

Beesley also explained extra accountant expenses were to prepare the 06-07 budget. There were many revisions of the budget as well as restructuring how it was presented. Knobel made many helpful changes this year so the proposed budget document matched the notices and resolutions that are required. Next year should be streamlined now that better forms and procedures are in place.

Hillis moved and Weigand seconded that we pay additional expenses to Mick Knobel, the accountant, for extra work done on the library's behalf in preparing the budget. Motion carried.

Beesley gave a short report on the telescope. It still hasn't been returned. Patron's phone number has been disconnected and the police have been contacted to see if they can help retrieve it along with the books the patron, and members of the patrons family have checked out.

Mick Knobel dropped into the meeting at this time and gave a brief history of the budget preparation. The first year was simple, Dallas Schafer helped prepare much of it. The second year Schaffer, Beesley, and Knobel prepared it. It was realized at that point that the notices hadn't been properly published. This year Knobel created all those notices and Beesley got them published. He said he had included money to pay for preparing the budget in next years budget under consultant so it can be kept separate from regular accounting fees.

Knobel also suggested moving the \$73,000 in the Prime Vest account into the new building fund. It was also suggested that options for investing the money be checked out – including Columbia River Bank. Knobel and Beesley will follow up on this.

Film Committee Report

In light of the recent controversy over the showing of "Brokeback Mountain," Hillis pointed out that only 9 R rated films were shown in the last year. He also pointed out that many types of films have been shown that have appealed to many different people. He also reported that the Film Committee has decided that when an R rated film is to be shown, youths under the age of 17 will be asked at the door if they know that it is an R rated movie and if they have parental permission to view it. If not, the film committee member will recommend that they not stay for the movie. The viewing of a movie at the annex is different than a theater. The theater is required by law to not allow under-aged people into an R rated movie. Those laws don't apply to the Annex. Hillis pointed out that out of all the many movies that have been shown since the beginning, only two have caused complaints – "Fahrenheit 911, as well as "Brokeback Mountain."

Hillis also gave a report that the Film Committee is working on creating a Student Film contest for next spring.

Community Read Report

Beesley reported that since she and Ruth Ann Hopps were the only ones that showed up for the June meeting, they canceled. Beesley also reported that Jackie May will be the library staff member to serve on the Community Read

Committee this year. There was also mention that since “Sky Fisherman” is an adult book, there won’t be the same programs in the schools this year.

Budget

There was some discussion on how to add hours for Lorene Foreman. Questions that need answers are: Can she be a contracted person, or will we need to provide benefits when hours exceed 20? The figure of \$1000 was suggested for the position. It was also discussed that perhaps funding enough to finish out the 06-07 school year for first grade would be sufficient and consider funding other grades for the 07-08 school year. We will have a proposal for Forman by next January.

It was moved and seconded (Weigand/Hillis) to accept the budget as amended. At this point, the board went into **Executive session** at 5:50 pm and back into regular session at 6:24 pm. No action was taken as a result of executive session.

Vote was called for on the budget. Motion carried.

Chaperone List

Beesley presented a chaperone list to be used for groups renting the Annex for a youth activity. Board made suggestions for the list that will be incorporated. It was also discussed that doors & locks could be added to the Annex to prevent the problem of minors getting into the basement of the Annex when attending youth activities upstairs.

Governance By Policy

The Library Board will have another work session with Margot Helphand at the River House on July 11, starting at 9 am. Board members will bring salads, coffee (Columbian, not French Roast☺), etc. Beesley will bring fruits & snacks for the morning munchies.

Film Committee Film Selection

The conversation from earlier during the film committee report continued and there was discussion about the types of films shown. Although it is the purpose of the Film Committee to offer a wide range of films, it is also not their intent to offend the public by showing a controversial film. It needs to be understood that just as each book in the library appeals to a different segment of the community, different films will as well. Not all films are appropriate for families or children, and it is not the intent that all films have to be “family friendly.” There are many important issues that call for community discussion that for a variety of reason would not be appropriate family entertainment.

In an effort to still be able to approach many subjects through showing films, but still maintain a good relationship with the community concerning more controversial films/issues, from now on 3 people on the film committee will view each film before it is shown at the annex.

It was also discussed that overly graphic images shown again and again, can desensitize people to the gravity of certain events. This is a consideration when selecting films. With that in mind, Hillis mentioned that there are many films that the committee has chosen not to show as it was decided they were too graphic. Hillis agreed to send all board members a list of films that have been shown so far.

Holidays that fall on Saturdays

It was moved to accept the new wording for Personnel Policy 5-B (Weigand/Luther). Motion carried.

Ruth Metz Proposal

In order to plan for the future of the library as Jefferson County continues to grow and library services/facility will need room to expand, a proposal was requested from three library consultants: Ruth Metz, Jeannie Goodrich, and Dallas Schaffer. Goodrich and Schaffer declined, and Ruth Metz submitted a proposal to help the board walk through the planning process and assess needs. It was moved and seconded (Weigand/Hillis) that Metz's proposal be accepted. Motion carried.

Agenda Building and closing statements

There was some discussion about the locust trees planted around the library. The landscape architect has suggested cutting down a few of the trees to give the landscaping a more balanced look as the trees have grown very large. Some members of the board do not want the trees to be cut down. They are beautiful trees and they were donated. Other board members felt the building would look better if a few of the trees were cut down.

The location of the vacant Factory 2 Us building was suggested by Hillis as a possible new library location. Pros- very visible and no landscaping to worry about!

As next month is a work session and there aren't any pressing issues, a short board meeting will be held at the end of the work session. Beesley will have a brief parity/salary schedule report for the meeting.

Meeting was adjourned at 7:05 pm