

# JEFFERSON COUNTY LIBRARY DISTRICT BUDGET BOARD COMMITTEE MEETING MINUTES

Tuesday, April 19, 2005

PRESENT: Leslie Weigand, Stephen Hillis, Naomi Jacks, Marie Glenn.  
BUDGET COMMITTEE: Carl Lindgren, Mike McGowan, John Martinez, Dan Crowley. (Cathy Luther could not attend due to illness)  
STAFF: Sally Beesley

1. Board Chair, Leslie Weigand, called the meeting to order at 6:31 p.m. It was moved to accept the agenda with flexibility. (Hillis/Jacks)
2. Nominations for budget board chairperson were opened. Marie Glenn nominated Mike McGowan. Dan Crowley seconded. No other nominations were made. A vote was taken and McGowan was voted in as budget board chairperson.
3. Meeting was turned over to McGowan. He gave the floor to Beesley who reviewed the proposed budget with the committee members.  
Items discussed were:
  - a. Large jump in income from last year is because grant is figured in.
  - b. There no longer is an assistant library director position. Funds from that line were moved to Library Assistant line.
  - c. The salaries and related expenses include COLA or 1.5%
  - d. Pension, payroll expenses, employee benefits were figured using March 2005 payroll figures.
  - e. Building maintenance and repairs budget was reduced as no major expenses are expected.
  - f. Mortgage payment on the Annex goes up this year.
  - g. Other line items went up or down or stayed the same depending on comparison with current budget accuracy. Some funds were moved because of greater need in other areas.
  - h. Telecommunications and Integrated Library Systems were new lines added to pay for hooking up new computer system. Hardware will be covered by grant.
  - i. It was suggested that most of net income should be moved up to general operating contingency with the exception of \$3000.
  - j. It was also suggested and agreed upon to create a strategic planning line. Funds may be used to contract experts to help develop future development of library building.
4. McGowan suggested checking with city to verify that building would be allowed in this area. Sally will check with city about flood plains and other issues concerning building.
5. McGowan took a few minutes to explain health insurance options for library employees. New program would keep premiums close to where

they are and create a savings fund that employees can use for out of pocket medical expenses such as co-pays, deductibles, vision, dental, etc.

6. The next regular scheduled meeting will be May 10, 2005.
7. McGowan adjourned the meeting at 7:20 p.m.